

UCF-2.018 Access to Student Records.

(1)(a) The University Registrar of University of Central Florida has been designated custodian of limited access records of students. Student limited access records are open for inspection only by the student, those members of the professional staff of the university, as designated by the University Registrar, as have responsibility working with the student or with the student's records, and by school officials designated by the University.

(b) Limited Access Records include:

1. Student Health and Medical Records;
2. Student Disciplinary Records;
3. Records of Student Personal Non-Academic Counseling;
4. Required Student and Family Financial Income Records;
5. Student Permanent Academic Records (from which transcripts are made), and
6. Student Placement Records.

(2) Except as required for use by school officials in the discharge of official responsibilities on behalf of the University, the University may release information from such records only in accordance with federal and state law, upon authorization in writing from the student, or upon order of a court of competent jurisdiction.

Authority: BOG Regulation 1.001; 1002.225 F.S. History–New 10-8-75, Formerly 6C7-2.18, Formerly 6C7-2.018, Amended 5-7-09.