

6C7-4.033 Delinquent Accounts Receivable.

(1) The University shall enforce the collection of all delinquent unpaid and uncanceled accounts receivable through the use of lawful procedures.

(2) Collection efforts may include the employment of the services of a collection agency. However, no collection agency shall be paid a commission in excess of 35 percent of the amount collected.

(3) In addition, students with delinquent accounts shall not be permitted to register and shall have a “hold” placed on their records based on current university collection procedures. This hold shall continue in force until the student debt is paid, settled, or discharged through federal court bankruptcy proceedings. If the student account is charged off pursuant to the procedures in subsection (4) below, the hold will continue in force until the indebtedness is paid, settled, or discharged.

(4) Except for such delinquent, unpaid and uncanceled scholarship loan notes and student loan agreements as may be collected pursuant to Rule 6A-7.0395, F.A.C., by the Department of Education:

(a) The Student Accounts Office is authorized to charge off as uncollectable delinquent accounts with past due balances of \$500 or less when those accounts become six (6) months past due and the cost of further collection effort or assignment to a collection agency would not be warranted.

(b) The University Controller is authorized to settle or charge off as uncollectable delinquent accounts under \$1000.00 after all reasonable and lawful collection attempts have failed.

(c) The Vice President for Administration and Finance is authorized to institute settlement or charge-off procedures for uncollectible delinquent accounts over \$1000.00 after all reasonable and lawful collection attempts have failed.

Authority: BOG Resolution dated January 7, 2003. History—New 7-14-80, Formerly 6C7-4.33, Amended 4-27-03.