

6C7-3.032 Faculty Annual Assignments.

(1) Policy. All full-time tenured, tenure-earning, and recurring non-tenure-earning faculty shall receive an annual assignment. This annual assignment should be given to the faculty member no later than six weeks prior to the starting date of the assignment, if practicable.

(2) Scope. Faculty have a professional obligation to complete assigned duties, including instructional activities, research and creative activities, public service and professional activities, university governance, academic administration, leave of absence with pay, and release time for other approved activities.

(3) Full Time Equivalence (FTE). Faculty assignments for full-time faculty are based on a minimum 40-hour workweek. FTE is assigned to faculty regularly assigned duties in such proportion to each duty as to reach a 1.0 FTE. The FTE figures are estimates for the total academic year and may vary by semester. If a revised semester assignment will result in significant changes in the annual FTE distribution, a new assignment form shall be completed.

Authority: BOG Resolution dated January 7, 2003. History–New 3-16-03.