

## NOTICE OF PROPOSED REGULATION AMENDMENT

Date: January 28, 2016

**REGULATION TITLE:**  
Undergraduate Admissions

**REGULATION NO.:**  
UCF-2.001

**SUMMARY OF REGULATION AMENDMENT:** This regulation is amended to update language concerning immunization requirements for undergraduate students, including possible exceptions to the immunization requirements. Minor formatting changes

**AUTHORITY:** BOG Regulations 1.001 and 8.003

**NAME OF PERSONS WHO INITIATED PROPOSED REGULATION AMENDMENT:**  
Dr. Gordon Chavis, Associate Vice President, Undergraduate Admissions  
Dr. Michael Deichen, Director, Student Health Services

**COMMENTS CONCERNING THE PROPOSED REGULATION AMENDMENT SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW.** The comments must identify the regulation you are commenting on.

**THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION AMENDMENT IS:**

Regulations Administrator  
4365 Andromeda Loop N.  
Millican Hall, Suite 360  
Orlando, FL 32816-0015  
Phone: (407) 823-2482  
e-mail: [regulations@ucf.edu](mailto:regulations@ucf.edu)

**FULL TEXT OF THE PROPOSED REGULATION AMENDMENT:**

**UCF-2.001 Undergraduate Admissions.**

- (1) Admission of students to UCF is within the jurisdiction of the University, but subject to the minimum standards adopted by the Board of Governors. In all admission activity, the University will give attention to the need to satisfy equal opportunity affirmative action goals.
- (2) No person shall be admitted, enrolled, or matriculated who does not meet the standards set by the University, which include but are not limited to having received a high school diploma or its equivalent (e.g., GED), except as provided in Section 1007.271, F.S.

(3) Completion of a Mandatory Immunization ~~A medical history form is required of UCF students prior to registration. UCF Student Health Services is responsible for oversight of student immunization compliance and reserves the right to require immunizations based on recommendations from the Centers for Disease Control and Prevention (CDC), the Florida Department of Health, the Florida Board of Governors, or the UCF Board of Trustees. UCF reserves the right to refuse registration to any applicant, former student, or student whose health record indicates the existence of a condition which may be harmful to the members of the University community. In addition, the following immunizations are required prior to registration at UCF.~~

~~(a) Tetanus Toxoid — evidence of the completion of an initial series consisting of three spaced injections within ten years or evidence of an appropriate booster after a completed initial series within ten years;~~

~~(b) Tuberculin skin test or chest x-ray within one year — tuberculin skin test is preferred over the x-ray. However, all persons with a positive skin test must have a chest x-ray.~~

(4) All students residing within UCF Housing are required to be immunized for meningitis.

(5) Exceptions: Students may apply for an exception to the immunization requirements of paragraph (3) and (4) if they meet one of the following criteria and submit appropriate documentation.

(a) Medical Basis – The student must provide a letter from a healthcare provider, signed on official medical office stationery, stating the medical reason(s) why the student is not able to receive the vaccine(s), and indicating if this is a temporary or permanent condition.

(b) Religious Basis - The student (or the student's parent/guardian if under 18 years old) can sign a Religious Exemption waiver upon request.

(c) Active Duty Military and Veterans – Active Duty and Veterans may complete the waiver section of the immunization form if documentation of immunizations is unavailable at the time of registration. Proof of military service is required (DD 214 or military ID card).

(d) With the approval of the UCF President, limited UCF programs may be an exception when students will not be physically present in any UCF classroom or on

any UCF campus. Should such students seek to register for face to face courses, they must comply with paragraph (3).

(46) An application or residency affidavit submitted by or on behalf of a student which contains false, fraudulent or incomplete statements may result in denial of admission or denial of further registration and/or invalidation of UCF credit.

(57) Admissions shall be on a selective basis within curricular, space, and fiscal limitations. The selection process shall include consideration of multiple factors such as grades, test scores, educational objectives, class rank, pattern of courses completed, past conduct, school recommendations, personal recommendations, and personal records.

*Authority: BOG Regulations 1.001 and 6.001. History—New 10-8-75, Amended 3-22-76, 5-22-80, 1-6-82, Formerly 6C7-2.01, Amended 4-23-03, Formerly 6C7-2.001, Amended 5-27-09, \_\_\_\_\_-16.*