## NOTICE OF PROPOSED REGULATION AMENDMENT

Date: December 14, 2018

REGULATION TITLE: REGULATION NO.:

Religious Observances UCF-5.020

**SUMMARY OF PROPOSED REGULATION AMENDMENT:** This regulation is amended to clarify the period of time in which a student must notify their instructors of their desire to observe a holy day.

**AUTHORITY:** BOG Regulations 1.001 and 6.0115

NAME OF PERSON WHO INITIATED PROPOSED REGULATION AMENDMENT:

Nancy Myers, Director, Office of Institutional Equity

COMMENTS CONCERNING THE PROPOSED REGULATION AMENDMENT SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW. The comments must identify the regulation you are commenting on.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION AMENDMENT IS:

Regulations Administrator 4365 Andromeda Loop North Millican Hall, Suite 360 Orlando, FL 32816-0015 Phone: (407) 823-2482

e-mail: regulations@ucf.edu

## FULL TEXT OF THE PROPOSED REGULATION AMENDMENT:

UCF-5.020 Religious Observances

(1) The University of Central Florida will reasonably accommodate the religious observances, practices, and beliefs of individuals in regard to admissions, class attendance, and the scheduling of examinations and work assignments. A student who desires to observe a religious holy day of his or her religious faith must notify all of <a href="mailto:the his/her">the his/her</a> instructors <a href="mailto:teaching the class(es) from">teaching the class(es) from</a> which the student desires to be excused no later than the tenth business day of the term. <a href="within">within</a>

10 business days ofat the beginning of the term to be excused from classes to observe the religious holy day.

- (2) The student will be held responsible for any material covered during the excused absence, but will be permitted a reasonable amount of time to complete any work missed. Where practicable, major examinations, major assignments and University ceremonies will not be scheduled on a major religious holy day.
- (3) Students who are absent from academic or social activities because of religious observances and have complied with this regulation will not be penalized.
- (4) A student who believes that he/she has been unreasonably denied an educational benefit due to his/her religious belief or practices may seek redress with the Office of Institutional Equity in accordance with that office's Investigation Procedures.

Authority: BOG Regulations 1.001 and 6.0115. History – New 11-13-09. Amended –10-27-17, \_\_\_\_\_-19.