

NOTICE OF PROPOSED REGULATION REPEAL

Date: August 19, 2005

REGULATION TITLE:
A&P Staff Evaluation and Improvement

REGULATION NO.:
6C7-3.0121

SUMMARY OF REGULATION REPEAL: This regulation is proposed to be repealed. A new regulation, proposed as Regulation 6C7-3.034, sets forth a procedure for evaluating the performance of administrative and professional staff at the University of Central Florida, making this regulation unnecessary.

AUTHORITY: BOG Resolution dated January 7, 2003

NAME OF PERSON WHO INITIATED PROPOSED REGULATION REPEAL:
Mark Roberts, Director of Human Resources

COMMENTS CONCERNING THE PROPOSED REGULATION REPEAL SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW. The comments must identify the regulation you are commenting on.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION IS:

Regulations Administrator
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Millican Hall, Suite 360
Orlando, FL 32816-0015
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FULL TEXT OF THE PROPOSED REGULATION REPEAL:

6C7-3.0121 A&P Staff Evaluation and Improvement.

(1) General.

(a) A&P staff members of the university shall be evaluated at least annually on the basis of their total performance in fulfilling their assigned responsibilities. The primary purpose of this evaluation is to aid the A&P staff member and University of Central Florida in improving performance and efficiency.

(b) Evaluations shall be considered in recommendations and final decisions relating to salary, retention and assignment or promotion to other responsibilities.

(2) Method of Evaluation.

(a) Evaluators may solicit information from other sources, including where appropriate, faculty and student evaluation material.

(b) Written evaluations shall be prepared in a format approved by the Director of Human Resources, hereby incorporated by reference, entitled "University of Central Florida Administrative & Professional Performance Review" effective 10-2002 which can be obtained by the Department of Human Resources.

(c) A written evaluation shall be reviewed with the A&P staff member prior to being placed in the member's file.

(d) The absence of a written appraisal in a given year shall result in the same overall rating for the employee as she/he received on the most recently completed written evaluation.

(3) Evaluation Files.

A&P evaluations, when in written form, shall be filed in either the member's personnel file which is kept in Human Resources, or the members department file.

(4) In addition to the foregoing, evaluations of in-unit A&P staff members shall be subject to the provisions of any applicable collective bargaining agreement.

Specific Authority: ~~1001.74(4) FS. Law Implemented 1001.74(19), 1001.75(3), 1012.91 FS.~~ BOG Resolution dated January 7, 2003. History—New 4-30-81, Amended 11-4-90, Formerly 6C7-3.121, Amended 4-23-03, _____.